**Workshop Preparation**

Prior to the workshop please take 20-30 minutes to skim the *Guidance Documents for ETD Lifecycle Management* (available at: <http://educopia.org/research/etd>). You are not required or expected to read them in full. Notepaper and pens will be provided, but you may want to also bring something of your own to take notes on (i.e., notepad, laptop, tablet device, etc.).

**Workshop Agenda**

9:00am-9:15am Welcome, Housekeeping & Pre-Workshop Survey

9:15am-10:00am ETD Lifecycle Management – Interactive Overview

In this first segment the instructor will provide an overview of lifecycle management as it applies to ETD program planning & implementation. Attendees will be directly engaged with and asked to provide questions and comments from their experience working with ETDs and ETD programs.

10:00am-10:15am Question & Answer Period

10:15am-11:00am ETD Guidance Documents – Overview & Usage

In this second segment the instructor will provide a brief overview of each of the *Guidance Documents for ETD Lifecycle Management*, and explain how attendees can make use of them on behalf of their ETD programs.

11:00am-11:15am Question & Answer Period

11:15am-11:30am Break

11:30am-12:15pm ETD Lifecycle Management Tools – Overview & Demo

In this third and final segment the instructor will provide an overview of a series of modular curation tools that can be used by various ETD program stakeholders to enhance the management of ETDs across their lifecycle. The instructor will demonstrate the tools and explain their use cases.

12:15pm-12:30pm Question & Answer Period

12:30pm-12:45pm Wrap-Up & Post-Workshop Survey